

## Birthday Party Contract

Thank you for scheduling a birthday party with us! We know how important this day is for you and your family! We have provided below a sample of our party schedule:

2:00 – 2:45pm: Introductions and dance class to the theme of the birthday girl's choice. They will learn a routine and play "dance" games with many props

2:45-3:20pm: This is your time to eat pizza and cake which you provide if you choose to do so. You are welcome to use this space, set-up for you by NSSD staff; however party guests are not allowed to run and play unsupervised.

3:20-3:30pm: NSSD Staff will return to help clean up the party room and help bag up gifts.

You are welcomed to arrive at 1:30pm to set up/decorate with NSSD Staff. We have large tables and chair/benches for you to use.

Due to other events scheduled after your party, all party guests should be picked up promptly at 3:30pm.

If you have any other questions, feel free to let us know!

Thank you,  
Miss Julie and Miss Kayla

- Door of facility will open 15 minutes prior to party start time for all guests.
- Party will start and finish on time. If party runs later than 3:40 pm there will be a \$50.00 late fee to not exceed 4:00 p.m.
- All parties are taught by studio dance instructors who will lead dance class and assist with set-up/clean-up of party room. Dance teacher does not cut cake or serve pizza.
- All participants must be over 4 years of age. The only exception would be a sibling of the birthday "student."
- Assistant to party will help with dance party and assist with set-up/clean-up of party room. Assistant does not cut cake or serve food.
- No alcohol allowed on premises.
- Only party participants and parents of birthday student will be permitted in dance room. All others are invited to view the party through the viewing window. This is to ensure the safety of all guests.
- Only dance shoes/socks can be worn on the marley floor. For this reason, parents of party guests will need to remain in the waiting area.

- If you will be having party food, it must be limited to pizza and/or cake/cupcakes – no hot dishes, sterno trays, chips, etc. Pizza is recommended as time is limited! Birthday party parent is responsible for knowing any/all allergies of all party guests.
  
- Deposit will be paid at time of booking party. Final payment is due before the party begins.
  
- If there are more than 20 guests participating the party a fee of \$10.00 per guest will be added to the balance.
  
- All guests parents/guardians must sign waiver in order for child to participate in the dance portion of the birthday party.

By signing this agreement, I agree to the policies set by The Next Step School of Dance.

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Parent/Guardian Date

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Staff, The Next Step School of Dance Date